

Welcome to the Food PANTRY

When can I sign in?

	AM	PM
Monday	8:00 - 11:15	1:00-4:15
Tuesday	8:00 - 11:15	1:00-7:15 <i>Open late!</i>
Wednesday	8:00 - 11:15	1:00-4:15
Thursday	8:00 - 11:15	1:00-4:15
Friday	8:00 - 11:15	1:00-4:15 <i>Fresh produce only!*</i>





Pantry Rules:

- Sign up by 11:15 AM or by 4:15 PM** (*7:15 PM on Tuesdays). No sign-ups will be taken after this time. *(Do not use any item like a box or bag to hold your place. You will lose your place in line.)*
- If you are **not present** when your number is called you will be moved to the end of the line.
- Only one person**, per household, may shop in the pantry at a time.
- Children are not allowed in the pantry.** If your child is under 7, they may not be left unattended in the lobby. You may request to be pre-bagged if you need to watch your child.
- You will be allowed **10 minutes to shop** in the pantry.
- Amounts are assigned to each item** to indicate how many you can take. Please do not take more than the number indicates.
- Please place all items **directly onto your cart**. Once you have left the pantry, you can place your items into your bags.
- You may **give back** any items you do not want from your prepared bag, but **no substitutes** will be made.
- You are responsible for **walking your cart back** to the pantry when you are finished with it.
- All pantry items have been **donated** by local stores. **Do not attempt to return/exchange** anything to stores. You will be terminated from the program.

**Failure to follow the pantry rules will result in a suspension of pantry privileges. This means that you will be given only pre-bagged food and will not be allowed to shop for yourself and may be terminated from the program.*

Please let your case manager know if you require special accommodations in the pantry and we will do everything we can to meet your needs.

How does it work?

-  **Sign in** on the clipboard at the front desk
- Get a **number**
-  When your number is called, you will be assigned a **cart** to hold your groceries
-  Start shopping at the **fridge** (to the right of the entrance) and continue **counter-clockwise**
-  Different colored **tags** on each shelf indicate **how many items** you may take (based on your family size)
Note: Availability and selection of products in the pantry is based on donations and cannot be guaranteed.

Where do I park?

Pantry visitors can park:

- In the 6 reserved spots in our parking lot.
- On the street along Vista Dr. and Randy Lane.

Please do not park:

- In the Vista Village resident parking.
- In staff parking.
- Across the street in Apple and Montessori parking lots.
Parking in these areas can result in the towing of the vehicle at the vehicle owner's expense.

Food Information and Expiration

"Use By Date"	- Not safe after this date: baby food and nutritional supplements - Safe 1-2 weeks after date: bacon and lunch meats
"Sell By" OR "Enjoy By" Date	- Safe 7 days after date: milk and bread - Safe 2 weeks after date: yogurt - Safe 2-3 weeks after date: eggs - Safe 3-5 months after date: cheese
"Best if Used By"	- Safe 12 months after date: acidic food in cans (ex. canned tomatoes, canned fruit) - Safe 2 years after date: rice - Safe 2-3 years after date: non-acidic food in cans (ex. canned soup and canned beans) - Safe 4-5 years after date: pasta